

Senior Director of Development
Henderson State University

Job Description: The Senior Director of Development is responsible for increasing the participation rate of annual giving among alumni and friends and seeking mid-level major gifts. The successful candidate will develop and execute an annual acquisition, cultivation and retention program for annual gifts that could include personal solicitation, direct mail, e-solicitation, and phonathon. The successful candidate will be motivated and goal-oriented as well as passionate about telling the story of Henderson State University in a way that inspires alumni and friends. The Senior Director of Development reports to the Vice Chancellor of Advancement. Active alumni and friends include approximately 24,000 nationwide.

Qualifications: Henderson State University is an Equal Opportunity/Affirmative Action Employer with a significant commitment to the achievement of excellence and diversity among its faculty, staff, and students. In pursuit of this commitment, candidates will possess a bachelor's degree from an accredited college or university is required. A master's degree is preferred. The successful candidate should have a minimum of three to five years of progressive experience in fundraising management. A proven track record of fundraising success, especially with campaign planning/execution and in major gift solicitations, is required.

Other qualifications include the ability to work effectively in a team and with many diverse constituencies; experience documenting donor interactions using Blackbaud Raiser's Edge; strong writing, planning and organizational skills; ability to maintain donor confidentiality; prioritization to meet deadlines; and the ability to travel and work evenings and weekends as needed.

Salary: Commensurate with qualifications and experience.

University: Henderson State University is located in Arkadelphia, Arkansas a charming, family-centered community of 11,000 residents situated one hour south of Little Rock, Arkansas on Interstate 30. Nestled in the foothills of the Ouachita Mountains, the community is home to two universities, a strong public school system, a thriving medical community, two recreational rivers, the iconic Lake DeGray, and is approximately 30 miles from historic Hot Springs National Park, one of the great American treasures. Please visit www.hsu.edu, www.arkadelphiaalliance.com, or www.arkadelphiaschools.org for more information about Henderson State University and our community.

Application: Please email a letter of application, resume, and three references from current and former employers/colleagues to:

Tina Hall at hallt@hsu.edu

Review of applications will begin immediately and continue until the position is filled.

The final applicant for this position will be required to submit to a background screening including a criminal background check and financial records check pursuant to university policy. The applicant will also be required to provide official transcripts to Human Resources. Under the provisions of the Arkansas Freedom of Information Act, applications are subject to public inspection upon written request.