Jenzabar PX-ERP PROGRAMMER

HSU is looking for a developer for a Jenzabar PX ERP Programmer. It operates on OpenVMS and uses the POISE Data Management System. The ERP Programmer will assist the ERP staff and faculty. The ERP programmer will also be responsible for changes and modifications on current Enterprise Applications as well as working with in developing other Enterprise applications.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following:

- Confirms project requirements by reviewing program objective, input data, and output requirements with analyst, supervisor, and client.
- Develop testing plans and procedures for clients to test solutions
- Work with team members to create and review documentation on custom development.
- Assist clients with the implementation of developed solutions; including training, documentation and troubleshooting.
- Maintains historical records by documenting program development and revisions.
- Maintains professional and technical knowledge by attending educational workshops, or training.
- Contributes to team effort by accomplishing related results as needed.

REQUIREMENTS

The listed requirements are representative of the knowledge, skills, and/or abilities required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. To accomplish this job successfully, an individual must be able to perform each essential duty satisfactorily.

- Working knowledge of the POISE DMS tools like Print, Sort, ASQ, EXCHANGE, FORM and others.
- Extensive experience in some of the different modules located in POISE like REG, AID, DPS, FIS, and SBR
- Well-developed customer service skills
- Proven track record of being organized, self-directed, performing well in a team environment, and communicating with all levels of faculty, staff, and product representatives.

EDUCATION and/or EXPERIENCE

- Associates degree or higher preferred in a computer related field plus three (3) years of significant, responsible programming related work experience

- Or High School diploma with ten (10) years of proven, direct POISE programming experience

COMMUNICATION, NUMERICAL, REASONING ABILITY

- Ability to effectively present information in one-on-one and small group situations to other employees of the University.
- Ability to compute rate, ratio, and percent and to draw and interpret numeric graphical charts.
- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagrammatic, or tabular form.

Salary: Commensurate with qualifications and experience.

Application: Email a single PDF file with the following information: letter of application, resume, three references from current and former employers/colleagues with contact information to: buckl@hsu.edu

Review of applications will begin immediately and continue until the position is filled. The final applicant for this position will be required to submit to a background screening including a criminal background check pursuant to university policy.

The applicant will also be required to provide official transcripts to Human Resources. Under the provisions of the Arkansas Freedom of Information Act, applications are subject to public inspection upon written request.