

HSU Staff Senate Minutes Wednesday, September 12, 2018

Members present: Peggy Woodall (Faculty Senate representative), Erin Poe, Kristopher Dunn, Jennifer Sigman, Tamara Horn, Mallory Turner, Heath Sims, Jordan Argo, Stacey Howard, Kate Hawthorn, Jewelie Mills, Chanda Hooten, Scott Chandler (Alternate), Jordan Bell, Ermatine Johnson, Vickie Shipley (Alternate for Karen Spradlin), Jacob Bland, Denise Cordova, Jimmy Elgas, Phil McDaniel, Leah Sexton, Reo Cummings, Nikki Laird, Karen Hollis, Jacob Mills, Susie Kirk

Members absent: Christina Jones, Karen Spradlin, Belford Williams

- I. The regular meeting of the Henderson State Staff Senate was held on September 12, 2018 in the Cabe Room. President Reo Cummings called the meeting to order at 10:03 a.m.
- II. A motion was made to accept the minutes from the August 8, 2018 as amended. Motion was seconded and approved.
- III. **President's Report**

President Reo Cummings announced that he has appointed Susie Kirk to the open Staff Senate Secretary position.

President Cummings was unable to meet with Dr. Powell about the upcoming budget seminars, as discussed in the previous meeting.

President Cummings met with Dr. Jones and discussed the upcoming Fringe Benefits Committee Forums. President Cummings encouraged all Senators to attend and participate in these forums. President Cummings shared that the Fringe Benefits Committee is in the process of creating a survey to go out to all faculty and staff. President Cummings and other Senators stressed the importance of making our voices heard by attending these forums and filling out the survey.
- IV. **Treasurer's Report**

Our supplies and services account has a balance of \$612.00 with no outgoing purchases planned.

V. Committee Reports

A. Election Committee:

- a. There have been three Senator vacancies. Two vacancies have been filled by alternates Karen Hollis and Denise Cordova. Committee Chair Jacob Bland explained that the alternates were asked to fill the positions in lieu of holding a special election so close to the beginning of the election process. Bland stated that the nominations for next year's Senators will take place at the October meeting, with voting taking place in November.

B. Textbook Scholarship Committee:

- a. The \$100 fall textbook scholarship was awarded to Kelly Savage. This was announced via an email from President Cummings. The committee is starting the process for the spring textbook scholarship.

C. Staff Handbook Committee:

- a. Committee Chair Nikki Laird is awaiting information on next steps from HR Director, Mickey Quattlebaum.

D. Survey/ Shared Governance:

- a. Committee Chair Jacob Mills will meet with Shared Governance on September 28 to discuss the new Department Closure and Outsourcing Required Notification policy proposal that was voted on in the August meeting.

E. Staff Emergency Fund:

- a. President Cummings spoke with Ms. Jennifer Boyett to clarify whether or not funds received from the Staff Emergency Fund were taxable income. Ms. Boyett confirmed this with the CPA. We can proceed with sharing the Staff Emergency Fund information with all staff.

F. Faculty Senate:

- a. Faculty Senate Representative, Dr. Peggy Woodall said that similar concerns were expressed by Faculty Senate regarding Fringe Benefits. They were encouraged to attend and participate in the Fringe Benefits Forums. Faculty Senate also discussed unresolved issues from this past May. They would like the Board of Trustees to fully acknowledge what was presented at the May Board of Trustees Meeting. Senator Bland reminded the Senate that the next Board of Trustees Meeting is this Friday, September 14 at 10:00 a.m. and will be live-streamed.

VI. Adjournment

A motion was made to adjourn and was seconded. Meeting was adjourned at 10:40 a.m.

The next Staff Senate meeting will be held on October 10, 2018 at 10:00 a.m.