

Minutes from the Staff Senate Meeting January 13, 2016

Attendees Brian Bagwell, Yvette Bragg, Keasha Gordon-Turner, Sheila Hollis, Pam Ligon, Vickie Shipley (proxy for Phyllis Cogburn), Dawn Mabery, Carrie Roberson, Forrest Schultz, Beth Jackson, Christopher Golston, Sheri Phillips, Dr. Veronikha Salazar, Beth Taggard

Members Absent Randy McCauley, Troy Mitchell, Phyllis Cogburn (sent proxy), Faculty Senate Representative

Agenda

Meeting was called to order at 10:04 by Beth Taggard

Old Business

- Minutes from December meeting were approved as written
- Proposal to change Staff Senate terms to follow academic calendar, this is a change to the constitution to be presented to President Jones

President's Report

- Nothing at this time

New Business

- Introductions around the room
- New Appointments
 - Secretary – Sheila Hollis
 - President Elect – Dr. Veronikha Salazar
- Staff Senate Committee Members
 - Election Committee- Dawn Mabery (Chair), Sheila Hollis, Carrie Roberson, Sheri Phillips
 - Textbook Scholarship Committee- Christopher Golston (Chair), Keasha Gordon-Turner, Troy Mitchell, Forrest Schultz
 - Staff Handbook Committee- Pam Ligon (Chair), Yvette Bragg, Phyllis Cogburn
 - Survey/Shared Governance Committee- Randy McCauley (Chair), Sheila Hollis, Dr. Veronikha Salazar
 - Representative to attend Faculty Senate Meetings- Pam Ligon

Announcements/Staff Concerns

- Staff Engagement Committee
 - Beth Taggard, Christopher Golston, Dawn Mabery, Pam Ligon, Keasha Gordon- Turner
 - Seek new opportunities for staff engagement – (suggestions are welcome!)
 - Looking at other comparable universities programs, awards, and activities
- Staff Development
 - In looking at other universities and the needs at HSU, it is thought there should be an ongoing, designated individual dedicated to staff development/recognition
 - Initial training for new staff
 - Ongoing training for staff (refreshers, new software, etc)
 - Individual training geared toward specific needs (ie. Travel requests, ordering)
 - Opportunity to use existing resources
 - Cross-training – the more we know the better we are able to assist students
 - Recognition programs and awards

Meeting was adjourned at 10:33