

# Henderson State University Nursing Unit Student Handbook 2023-2024



### **Nursing Unit Mission Statement**

The Mission of the Nursing Unit at Henderson State University is to prepare baccalaureate and graduate level nurses by providing a professional nursing education in a caring environment.

### **Undergraduate BSN Mission Statement**

The mission of the Henderson State University Nursing Unit is to provide both a liberal and professional nursing education to produce safe, generalist nurses. Graduates of this program will demonstrate an understanding of theory as it relates to nursing practice. This program prepares professional nurses to pursue higher education

### **University Mission Statement**

Henderson State University is committed to helping every student be #ReddieforWhatsNext by opening the door of access and opportunity to college, mobilizing a learning community that builds seamless pathways from school to work, and preparing students to be career ready in high-demand fields that drive community and economic development.

### **HESS Mission Statement**

In the Health, Education, & Social Sustainability learning community, students, campus professionals, and community partners value public service, community building, and human engagement. We study and promote inclusive practices that embrace differences and enhance learning within a community of service-oriented leaders.

## CALENDAR OF EVENTS: STUDENT GUIDE

### Month Activities

August All Junior Nursing Students enroll in August Interim course

Required Junior Nursing Student Orientation Day

Welcome back to school, orientation days

Advanced Placement RNs, LPN/LPTNs show current license

September Nursing Student Association of Henderson State University

(NSA of HSU) Meeting--Join or renew membership with National Student Nurses Assoc. (NSNA)

October Fall Break

Provide proof of Influenza Immunization

Henderson Halloween

November Meet with Academic Advisor

Thanksgiving Holiday: Enjoy the rest!

December Final Exam Week and Break between Fall and Spring Semesters!!

January Welcome back to school, orientation days

February Happy Valentine's Day

Nurse's Day at the Capitol (**Senior Year-Estimated Cost \$30**)

March Fingerprints for background check due to chair (for seniors)

Seniors: Begin RN License Background Checks

Seniors: NCLEX-RN licensure applications given to seniors

Spring Break: Get out and enjoy!

April Seniors: First Comprehensive Predictor Exam,

Nursing Research Day (**Junior Year-Estimated Cost \$40**)

May Final Exam Week

Seniors: Comprehensive Predictor Exam, 2<sup>nd</sup> opportunity

**Senior Pinning Ceremony – All Nursing Students are invited to attend**

Commencement: We made it!!!

Enjoy the summer holidays

## **WELCOME: NURSING STUDENTS AT HENDERSON STATE UNIVERSITY**

Welcome to Henderson State University (HSU) and the Nursing Unit. You have chosen a career that benefits humanity and society, one that can be expected to offer substantive opportunities, if you are willing to meet the academic and professional challenges of professional nursing.

As faculty, we are proud to be professional nurses and are invested in your education and growth in professional nursing. Our goal for you is that you become a competent nursing clinician dedicated to a lifetime of caring and continued learning. We will require that you evidence a sound theoretical and conceptual base in your nursing practice.

The study of nursing is a rigorous endeavor requiring expert skill in critical thinking and the mastery of a substantive body of knowledge. We hold our students to rigorous expectations, without apology, because the safety of patients is at stake. We hold for ourselves, a parallel expectation for instructional excellence and compassion. We know that when the student's dignity is respected, the learning environment is conducive to the best learning outcomes, and the student is much more likely to affirm the dignity of both patients entrusted to their care and colleagues with whom they practice.

We encourage an atmosphere of scholarship and dedication to the highest standards of science and ethics in nursing- a discipline of CARING! Studying in a university involves an active exchange between faculty and students--each learning from and teaching the other. This agrees with our basic philosophy of nursing and learning as Henderson faculty. We also believe in/support the American Nurses Association (ANA) Code for Nurses. (See [Appendix A](#))

### **ASSOCIATE OF HEALTH SCIENCE/PRE-NURSING MAJOR:**

HSU student who has designated their major as pre-nursing and is taking prerequisite courses before beginning nursing courses offered by the nursing department.

### **NURSING MAJOR:**

HSU student who has completed the prerequisite courses applied and, was accepted into the clinical component of the HSU nursing program.

In addition to this handbook, all nursing students follow the rules and regulations for all students at Henderson State University, which are printed in the [HSU Catalog](#) and found in the [HSU Student Handbook](#).



## **FACT SHEET FOR ALL NURSING MAJORS**

### **Nursing Course Fees**

\$40 to \$225 per nursing course

### **Nursing Clinical Course Health and Safety**

Clinical nursing courses can result in exposure to infectious illnesses, injuries, or related accidents. Because of this, students are strongly urged to maintain adequate health care coverage and disability insurance. Additionally, in order to meet clinical agency requirements, students must provide evidence of the following upon admission to the program, prior to starting clinical courses.

- Annual Negative Tuberculin skin test or independent provider's statement of the absence of clinical signs and symptoms of Tuberculosis in positive reactors.
- 3-shot Hepatitis B series or acceptable titer
- Proof of Measles, mumps, and rubella immunizations
- Current American Heart Association CPR for Healthcare Providers
- Varicella immunizations (2 doses) or positive titer
- Proof of Tetanus (Tdap) within the past 10 years
- Influenza immunization at the beginning of flu season (date to be determined)
- Annual Physical Examination signed by Healthcare Provider
- COVID-19 Vaccine as required by clinical sites

Additional documentation required includes:

- Annual Drug testing and as needed with a designated testing company with results acceptable to the university and the possible clinical sites.
- Annual Criminal Background Check (see page 13) with results acceptable to the university and the possible clinical sites.
- Certificate of completion of Child Maltreatment Training <https://ar.mandatedreporter.org>

### **Americans with Disabilities Act, Implications for Nursing Majors**

Students with documented disabilities who are applying for admission to Henderson and to the Nursing Major will be welcome according to the guidelines of the Americans with Disabilities Act (ADA) of 1990. Reasonable accommodations will be made for students who are disabled, but who have the ability to assume the role of the professional nurse. These abilities include but are not limited to, verbal and written communication, critical thinking, nursing assessment of physical and psychosocial health status of clients/families, mathematical calculations for correct dosage administration to patients, and performance of nursing procedures, including cardiopulmonary resuscitation (CPR at the healthcare provider level).

### **Medical Marijuana**

In order to successfully complete the nursing program, students must complete clinical courses which are undertaken at cooperating health care facilities. The university has been advised by our cooperating health care facilities that they will not accept students who use marijuana for any purpose and they will dismiss students who are placed at a clinical site for marijuana use, even if the marijuana use is lawful under "medical marijuana" laws. The university advises students who use marijuana pursuant to the medical marijuana law that the university may not be able to secure clinical placements for you. In the

event that the university cannot secure a clinical placement for you or you are dismissed from a clinical placement for marijuana use, you will not be able to successfully complete the clinical courses and you will be dismissed from the nursing program. Students who are dismissed from the nursing program for drug use, including medical marijuana, may not be readmitted to the nursing program.

### **Standardized Testing and the RN Licensure Examination**

Students in nursing courses must take standardized tests which verify comprehension of course content at the end of selected courses and upon completion of the BSN program as a predictor for success for Registered Nurse (RN) licensure (NCLEX):

1. Content Mastery Exams – Students are expected to reach the benchmark (See current policy).
2. Content Mastery Exams may be incorporated as part of the course didactic grade.
3. Graduating senior students must score a predictor value on the Comprehensive Exit Exam sufficient for passing the national licensure to complete NSG 4709 Adult Health III. (See current policy).

Nursing majors and applicants to the Henderson Nursing Program will be held responsible for understanding and complying with this information. If there are any questions, please contact the Nursing Unit in writing at:

Henderson State University  
1100 Henderson Street  
Nursing Unit  
Box 7803  
Arkadelphia, AR 71999-0001

The Henderson State University Bachelor of Science in Nursing (BSN) Program is accredited by the Commission on Collegiate Nursing Education (CCNE) and approved by the Arkansas State Board of Nursing (ASBON). All interested parties (students, graduates, other parties associated with the BSN Program), may contact the CCNE to express any statement or concern at the following:

<http://www.ccneaccreditation.org/>

## **GENERAL POLICIES AND PROCEDURES FOR NURSING STUDENTS**

### **Abilities and Skills for Admission to Program and Progression**

The HSU Nursing Unit requires abilities and skills for admissions and progression in the curriculum based on those required of a practicing professional nurse.

The professional nurse must possess the knowledge and ability to effectively assess his or her patient's biophysical, psychological, social, cultural, and intellectual domains. Further, the professional nurse must competently analyze the assessment data through critical thinking to arrive at a definition of the patient's status of problem, plan independently or collaboratively for a full range of therapeutic interventions, execute all or part of the plans through nursing acts, and evaluate the care delivered and the patient's responses to it.

A candidate for professional nursing must have the abilities and skills necessary for use of the nursing process (Scientific decision-making process). These skills and abilities include: observation, communication, motor ability, conceptualization, integration and quantification, and behavioral/social acceptability. Technological accommodation can be made for some disabilities in certain areas, but a candidate should be able to perform in a reasonably independent manner. The use of a trained intermediary is not acceptable, in that a candidate's judgment must not be mediated by someone else's power of observation and selection.

The following abilities and skills are necessary to meet the requirements of the curriculum:

1. **Observation**: The candidate must be able to observe a patient accurately at a distance and close at hand. Observation necessitates the functional use of the sense of vision and tactile sensation. It is enhanced by the functional use of the sense of smell.
2. **Communication**: The candidate must be able to speak, to hear and to observe patients in order to elicit information; describe changes in mood, activity, and posture; and perceive nonverbal communications. A candidate must be able to communicate effectively and sensitively with patients. Communication includes not only speech but reading and writing. The candidate must be able to communicate effectively and efficiently in oral and written form with all members of the health care team.
3. **Motor**: Candidates should have sufficient motor functions to elicit information from patients by palpation, auscultation, percussion, and other assessment maneuvers. A candidate must have sufficient motor skills to gain access to clients in a variety of care settings and to manipulate the equipment central to the treatment of patients receiving professional nursing care. Such actions require coordination of both gross and fine muscular movements, equilibrium, and functional use of the senses of touch and vision. Examples of required fine motor skills would include, but are not limited to, preparation and administration of parenteral medications, assessment of vital signs, application of dressings, and insertion of drainage catheters. Examples of required gross motor skills would include, but not limited to, positioning clients in bed, assisting with ambulation, and transferring clients via wheelchair, stretcher, or bed.

4. Intellectual-Conceptual, Integrative and Quantitative Abilities These abilities include measurement, calculation, reasoning, analysis, and synthesis. Problem solving, the critical skill demanded of nurses, requires all of these intellectual abilities. In addition, the candidate should be able to comprehend three-dimensional relationships and to understand the spatial relationships of structures.

5. Behavioral and Social Attributes: A candidate must possess the emotional health required for full utilization of his or her intellectual abilities, the exercise of good judgment, the prompt completion of all responsibilities attendant to the care of patients, and the development of mature, sensitive, and effective relationships with patients. Candidates must be able to adapt to changing environments, to display flexibility, and to learn to function in the face of uncertainties inherent in the clinical problems of many patients. Compassion, integrity, concern for others, interpersonal skills, interest, and motivation are all personal qualities necessary for professional nursing.

The Nursing Unit affirms that all students enrolled in the Nursing Unit must possess those intellectual, ethical, physical, and emotional capabilities required to undertake the full curriculum and to achieve the levels of competence required by the faculty for safe professional practice.

### **Academic Integrity:**

Any student who compromises their academic integrity risks the full sanctions of the judicial process articulated in the Henderson State University Code of Student Rights, Responsibilities and Conduct Student Guide [Academic Integrity Policy](#)

### **Forgery:**

The misrepresentation of an individual's signature/writing by a different individual.

## **Henderson State University Nursing Honor Code**

The Nursing profession is an honorable profession. We, the faculty and staff of the Nursing Unit take your professional development throughout this program very seriously. This document is provided to allow mutual understanding of our expectations of you, the nursing student, throughout your course of study with us.

The following agreement summarizes the basic integrity expected of a nursing student and, ultimately, a nurse.

An honorable person does not lie, cheat, steal or display inappropriate verbal or nonverbal behaviors toward self or others. An honorable person does not tolerate such conduct by others. Ethical integrities include trustworthiness and anything less is not tolerated by the profession or school (American Nurses Association, 2015).

According to the ANA Code of Ethics, the nurse/nursing student will be accountable for nursing practice measured with high ethical standards as to how one should act according to national, state, and institutional standards (American Nurses Association, 2015).

I understand and agree that my placement in the Nursing Program is a privilege, not a right that is conditional upon my being an honorable person. Sanctions may be imposed for academic



dishonesty/integrity from the course-level, through the program/major level, up to the university-level. Any direct violation of the Honor Code **will result in any or all** of the following sanctions from the Henderson State University Academic Integrity Policy:

1. **Resubmission of work:** The instructor may require that the work in question be redone to meet appropriate academic standards or may require that a new project/exam be submitted. At the instructor's discretion, she or he may specify additional requirements for the work being resubmitted. The instructor **does not have to offer** this sanction. The nursing faculty **may/may not** consider this as an option **if only** a small percent of plagiarism has occurred (depending on the severity).
2. **Grade reduction:** The instructor may lower a student's grade or assign "F" for the work in question; **even if this fails a student out of the nursing program all the way up until graduation or beyond.**
3. **Failing:** The instructor may assign a "F" for the course; **even if this fails a student out of the nursing program all the way up until graduation or beyond.**

Sanctions that may be imposed at the university level include the following:

1. **Suspension from the university:** The offending student may be administratively withdrawn by the university. The student is suspended for a length of time determined by the university, depending upon the specific circumstances of the academic dishonesty.
2. **Expulsion from the university:** Expulsion is the most severe sanction for academic dishonesty and may be imposed by the University for Extreme or multiple acts of academic dishonesty. Once expelled, the student is not eligible for readmission to the university.

**Both the instructor and the university may impose combinations of sanctions. Withdrawal from a course does not exempt a student from sanctions for academic dishonesty imposed at any level.**

Adopted from University of Pine Bluff Nursing 5.16.18 and University of Arkansas Monticello Nursing 5.17.18 Amended 6.11.18

American Nurses, A. (2015). Code of Ethics for Nurses with Interpretive Statements. Silver Spring, Maryland: American Nurses Association.

### **Accreditation:**

The Henderson State University Bachelor of Science in Nursing (BSN) Program is accredited by the Commission on Collegiate Nursing Education (CCNE). Persons interested in expressing comments and/or concerns about the HSU BSN Program may contact the responsible accrediting agency at the following (all communications must be in writing and signed by the author):

<http://www.ccneaccreditation.org/>

### **Advancement:** (Progression through Nursing Courses)

All nursing students must complete all required nursing courses with at least a "C" grade in each course to progress through the Nursing Curriculum Sequence.

### **Advisement:**

Students will see their Professional Advisor in the Advising Center before they have earned 30 credits. At the completion of 30 credit hours earned, students will be assigned a nursing advisor. The student is encouraged to see the advisor at any point in their educational process when the student has questions, problems, or concerns.

Students who self-register via the web are encouraged to meet with their Advisor two weeks before registration begins to assure their course selections match their plan of study.

Students who do not see their advisor for pre-registration or who do not pay their fees by the university announced date, will be assisted on regular registration dates on a first come-first served basis. Students who opt to forgo the pre-registration opportunity and register during regular registration risk delay in their educational program, because sections may be already filled and there may be no openings in required courses.

### **University Electives**

University departments, other than nursing, offer electives that can benefit nursing students. Students who need additional semester hours or who seek to prepare themselves for nursing more fully may consider registering for such a course. Speak with your advisor for current offerings.

### **Alumni Association**

The HSU Nursing Unit alumni association is composed of graduates of the BSN program. Graduating students are encouraged to join and remain members of the Alumni Association throughout their professional careers. Please join the HSU Nursing Alumni Facebook Page

Graduates should also remember to keep both the Nursing Unit and the University Alumni Office informed of changes in name, address, telephone number, and email address.

### **Attendance:**

Attendance is one of the most significant correlates of performance. Students who are absent frequently risk their academic success. HSU attendance policy is found in the [HSU Catalog](#).

**Nursing faculty may announce course specific attendance policy, related to their courses, in their syllabi OR in writing as a syllabi addendum.**

Students are expected to place a first priority on their health and are asked to attend only when there is no increased risk of disease transmission to others. Students who come when ill, may be asked to return home. Students may not return to class or clinical until given a release to return to work or school.

### **Clinical Attendance:**

Due to the limited amount of clinical time available to students, and in order to ensure the development of competent nursing skills, the following guidelines apply to students (unless otherwise specified in clinical course syllabi or syllabi addendum):

1. Faculty will announce their policy about notification required when the student is absent. Students are obligated to act congruent with the policy announced by the faculty member supervising clinical.
2. Missing clinical days may result in the inability to meet course objectives. Failure to meet clinical and course objectives results in course failure.

### **3. Requirements for missed clinical days:**

Due to contract requirements for clinical space and limited faculty time, **make up time for clinical is not available.** Students who miss clinical days must meet with the Clinical Instructor to discuss attainment of objectives and/or an alternative assignment. Failure to make arrangements, which are mutually satisfactory to faculty and student, will result in failure of the course.

4. Students are responsible for providing transportation to and from all clinical sites.

### **Calculators:**

Students may use calculators during exams unless otherwise noted by the instructor.

### **Cell Phones/Smart Watches:**

All clinical policies regarding cell phone use supersedes this general policy. Limited cell phone or smart watches use in clinical—see course syllabus. Limited use must be out of all public areas. If used, it must be done with Instructor present only! No pictures will be taken due to patient confidentiality and HIPAA guidelines. **DO NOT ACCESS YOUR CAMERA AT ANYTIME DURING YOUR CLINICAL DAY. ACCESSING YOUR CAMERA DURING CLINICAL COULD RESULT IN DISSMAL FROM THE PROGRAM.**

## **Clinical Grading:**

Faculty provides guidelines for assignment of grades in clinical nursing courses. These involve the use of a clinical evaluation form, evaluation of written assignments, and proceedings of one on-one and group conferences. An evaluation of performance may occur on a daily basis or other such as weekly, depending on the type of clinical experiences, student performance, and faculty discretion. Expectations of student performance in clinical labs include:

- 1) being prepared for clinical assignments
- 2) seeking appropriate guidance in the performance of clinical assignments
- 3) using universal precautions
- 4) following Nursing Unit, course, and agency policy concerning medication administration
- 5) implementing skills and knowledge learned in previous Nursing and Liberal Arts courses
- 6) acknowledging, identifying, and reporting student errors or changes in client condition or needs
- 7) professional and personal honesty
- 8) notifying faculty for an absence or need to be late to an assigned clinical due to illness or for any other reason. Faculty will announce their policy about notification and students are obligated to act congruent with the policy announced by the faculty member supervising clinical.

## **Clinical Laboratory Agency Requirements**

Students in clinical laboratory courses must provide evidence of the following to comply with the requirements of health care agencies that have contracts with the HSU Nursing Unit:

1. Valid, current certification for Health Care Provider level CPR through the American Heart Association
2. Evidence of Tuberculosis (TB) testing within the previous 12 months (and treatment, if indicated)
3. Evidence of Hepatitis B virus (HBV) immunization or immune status as verified by titer.
4. Proof of Measles, Mumps, and Rubella Immunizations.
5. Varicella Immunizations (2 doses) or positive titer.
6. Proof of Tetanus (Tdap) within past 10 years.
7. Influenza Immunizations at beginning of flu season (date to be determined). COVID-19 vaccine as required by clinical sites.
8. Annual Physical Examination signed by Healthcare Provider.
9. Annual Background check and drug screening completed.
10. Valid, current license to practice nursing in Arkansas (for RNs and LPN/LPTNs only)

**RN AND LPN/LPTN STUDENTS MUST MAINTAIN THEIR LICENSES IN GOOD STANDING WITH THE ARKANSAS STATE BOARD OF NURSING TO CONTINUE IN NURSING COURSES IN THE NURSING UNIT AT HENDERSON STATE UNIVERSITY.**

Should the Board of Nursing discipline the licensed nurse, the student's opportunity to continue in the HSU Nursing Unit may be withdrawn. A hearing will be afforded the licensed student who is disciplined by the Board. The faculty will recommend to the chair appropriate action given the

specific issues and recommendations of the Board.

### **Communicable Diseases:**

#### 1. Caring for clients with communicable diseases

Nursing Faculty believes all clients in the clinical area deserve quality nursing care without regard to age, sex, race, socio-economic status, sexual orientation, immigration status, or disease state. Students will be expected to provide care to any client assigned to their care in the clinical setting. The exception to this is if the student is immunosuppressed him/herself.

A Doctor or Healthcare Provider's excuse/statement must be provided for proof of illness or compromised immunological status. Any refusal to deliver care based on the age, sex, race, sexual orientation, immigration status, or disease state of the client will be deemed an unsatisfactory performance of professional responsibility.

#### 2. Student Illness

If a student has been diagnosed with an infectious disease (ex: chicken pox, measles, etc.) and has the potential to infect patients, students, or others, the student is to inform clinical faculty as soon as possible.

### **CPR (Cardiopulmonary Resuscitation) Certification**

All students in clinical courses must have current CPR certification. The certification must be American Heart Association at the Basic Life Support level – BLS Provider. This is the responsibility of the student. Students without current certification will be removed from clinical until certification is obtained. A copy of the current CPR certification must be uploaded to a designated company and will be on the online database.

### **Criminal Background Checks (annual/cause/suspicion)**

1. All students must undertake a criminal background check with a company designated by the university with results that are acceptable to the university and the possible clinical sites to complete the Nursing program admission process.

Nursing students who have had a previous criminal conviction are advised as follows:

- You may have difficulty in obtaining a license to practice nursing in the State of Arkansas per ACA §17-87-312 and Licensing Restrictions Based on Criminal Records

ACA §17-3-102. The Arkansas State Board of Nursing has no jurisdiction over a student until they become a license applicant, which happens at graduation. Because ASBN does not have jurisdiction, the Board will not respond to inquiries related to eligibility of students with a previous criminal conviction.



No faculty member or University official shall make assurances to the student on behalf of the Board of Nursing, so any student pursuing a nursing education with a previous conviction does so at their own risk and acknowledges that they know in advance that the potential exists for them to be denied opportunity for licensure even after successfully completing the nursing program and graduating from HSU with a BSN.

- The University may also have difficulty in securing a placement for you in the clinical sites that are available. In the event that the university is unable to secure a clinical placement a student as a result of criminal background, the student will not be able to complete the clinical course(s) and will not be able to continue in the nursing program. All felony arrests, charges, or convictions that are revealed during a background check for the nursing program are subject to review by the Felony Review Committee. If your background check reveals a felony arrest, charge, or conviction that has not previously been disclosed to the university, the student may be subject to penalties including suspension from the university pursuant to the university's Felony Review Policy.

Henderson State University  
Nursing Unit  
Student Background Check and Drug Screen Policy

All nursing students must consent to, submit to, and fully complete a Background Check and Drug Screen annually and as needed through a designated company as a condition of application for matriculation into the Henderson State University Nursing Program. Failure to do so will constitute failure to meet the matriculation requirements established by the Nursing Unit and will result in administrative withdrawal from the program. Student Background Check and Drug Screen must be completed by posted date prior to the Junior-1 Nursing Program semester. Nursing Faculty or clinical organizations may require random drug screens or drug screens for cause. All students must comply with any request for additional drug screens.

**DO NOT COMPLETE YOUR BACKGROUND CHECK OR DRUG SCREEN FOR ACCEPTANCE UNTIL AFTER JUNE 1<sup>ST</sup>. IF COMPLETED BEFORE JUNE 1<sup>ST</sup>, THIS WILL RESULT IN A RENEWAL DATE THAT WILL REQUIRE THE STUDENT TO RENEW MORE THAN ANNUALLY.**

**BOTH JUNIORS AND SENIORS MUST HAVE BACKGROUND CHECK ANNUALLY**

- Students who transfer/return into the program after the Junior-1 semester must complete AN ANNUAL Background Check and Drug Screen through a designated company prior to beginning HSU nursing courses.

Matriculation and continued enrollment in the HSU Nursing Program is contingent upon a completed Background Check and Drug Screen with results that are *acceptable* to the university and to the available clinical sites. Students must maintain an acceptable record of both the CBC and drug screens throughout the length of the program. Failure to consent to a Background Check; refusal to provide necessary information to conduct the Background Check; falsifying information; failure to provide any additional information wherein an investigation is warranted; and failure to comply with the investigatory procedures when a cause for further action is warranted will result in disciplinary action up to, and including, administrative withdrawal or dismissal from the program. All Background Check, Drug Screen, and Review notes will be stored in a locked, limited access file room in the Nursing Department.

**Review of Background Check and Drug Screen**

Background Checks and Drug Screens will be reviewed by the Nursing Leadership. In instances where the student disputes the accuracy of the information provided by the background check provider or the results of the drug test, the Nursing Leadership may request the provider to verify the accuracy of the information before final action is taken. If the background check uncovers adverse information, the Nursing Leadership shall review the background report and/or drug testing results and may consult with, as appropriate, the general counsel and the chief of the Henderson State University Police Department in order to assess the student's suitability for admission into the program. The Nursing Leadership shall also assess the likelihood of the successful placement of the student in the available clinical sites.

1. The Nursing Leadership will notify the student, in writing, of the adverse results and will inform the student of their opportunity to submit any information they wish to be considered within five (5) working days. The student may request an in person meeting with the Nursing Leadership. If requested, the Nursing Leadership will notify the student of the

scheduled review meeting. This notification will contain the date, time, and location of the meeting.

2. If the student attends the meeting, she/he may have one (1) person present, who may be an attorney, to advise her/him. This person may not speak on behalf of the student, question the review committee, or otherwise actively participate in the review. Other university officials may be present in addition to the Nursing Leadership.
3. The student may make an oral statement, and answer questions from the review committee members. Upon completion of the review meeting, the student may submit additional information or clarification, in writing, within three (3) working days.

### **ACA §17-87-312 and ACA §17-3-102.**

#### **Criminal background checks and Licensing Restrictions Based on Criminal Records**

Student is responsible for checking the link to the most updated Arkansas State Board of Nursing Nurse Practice Act Criminal Background Check link on the ASBN Website

Nurse Practice Act as of February 11, 2020

#### **17-87-312. Criminal background checks.**

(a)

(1) Each first-time applicant for a license issued by the Arkansas State Board of Nursing shall apply to the Identification Bureau of the Division of Arkansas State Police for a state and national criminal background check, to be conducted by the Federal Bureau of Investigation.

(2) At the time a person applies to an Arkansas nursing educational program, the program shall notify the applicant in writing of the provisions and requirements of this section.

(b) The check shall conform to the applicable federal standards and shall include the taking of fingerprints.

(c) The applicant shall sign a release of information to the board and shall be responsible to the Division of Arkansas State Police for the payment of any fee associated with the criminal background check.

(d) Upon completion of the criminal background check, the Identification Bureau of the Division of Arkansas State Police shall forward to the board all releasable information obtained concerning the applicant.

(e) For purposes of this section, the board shall follow the licensing restrictions based on criminal records under § 17-3-102.

(f)

(1) The board may issue a nonrenewable temporary permit for licensure to a first-time applicant pending the results of the criminal background check.

(2) The permit shall be valid for no more than six (6) months.

- (g)
  - (1) Any information received by the board from the Identification Bureau of the Division of Arkansas State Police under this section shall not be available for examination except by:
    - (A) The affected applicant for licensure or his or her authorized representative; or
    - (B) The person whose license is subject to revocation or his or her authorized representative.
  - (2) No record, file, or document shall be removed from the custody of the Division of Arkansas State Police.
- (h) Any information made available to the affected applicant for licensure or the person whose license is subject to revocation shall be information pertaining to that person only.
- (i) Rights of privilege and confidentiality established in this section shall not extend to any document created for purposes other than this background check.
- (j) The board shall adopt the necessary rules to fully implement the provisions of this section.
- (k)
  - (1) The board may participate at the state and federal level in programs that provide notification of an arrest subsequent to an initial background check that is conducted through available governmental systems.
  - (2) The board may submit an applicant's fingerprints to the federal Next Generation Identification system.
  - (3) The fingerprints may be searched by future submissions to the Next Generation Identification system, including latent fingerprint searches.
  - (4) An applicant enrolled in the Next Generation Identification system is not required to re-fingerprint when a subsequent request for a state or federal criminal history background check is required if:
    - (A) A legible set of the applicant's fingerprints is obtained when the applicant enrolls in the Next Generation Identification system; and
    - (B) The applicant is subject to the Rap Back service of the Next Generation Identification system.
- (l) The Identification Bureau of the Division of Arkansas State Police and the Federal Bureau of Investigation may maintain fingerprints in the Integrated Automated Fingerprint Identification System.

### **ACA §17-3-102. Licensing Restrictions Based on Criminal Records**

- (a) An individual is not eligible to receive or hold a license issued by a licensing entity if that individual has pleaded guilty or nolo contendere to or been found guilty of any of the following offenses by any court in the State of Arkansas or of any similar offense by a court in another state or of any similar offense by a federal court, unless the conviction was lawfully sealed under the Comprehensive Criminal Record Sealing Act of 2013, § 16-90-1401 et seq., or otherwise previously sealed, pardoned or expunged under prior law:
  - (1) Capital murder as prohibited in § 5-10-101;
  - (2) Murder in the first degree and second degree as prohibited in §§ 5-10-102 and 5-10-103;

- (3) Manslaughter as prohibited in § 5-10-104;
- (4) Negligent homicide as prohibited in § 5-10-105;
- (5) Kidnapping as prohibited in § 5-11-102;
- (6) False imprisonment in the first degree as prohibited in § 5- 11-103;
- (7) Permanent detention or restraint as prohibited in § 5-11- 106;
- (8) Robbery as prohibited in § 5-12-102;
- (9) Aggravated robbery as prohibited in § 5-12-103;
- (10) Battery in the first degree as prohibited in § 5-13-201;
- (11) Aggravated assault as prohibited in § 5-13-204;
- (12) Introduction of a controlled substance into the body of another person as prohibited in § 5-13-210;
- (13) Aggravated assault upon a law enforcement officer or an employee of a correctional facility as prohibited in § 5-13-211, if a Class Y felony;
- (14) Terroristic threatening in the first degree as prohibited in § 5-13-301; (15) Rape as prohibited in § 5-14-103;
- (16) Sexual indecency with a child as prohibited in § 5-14-110;
- (17) Sexual extortion as prohibited in § 5-14-113;
- (18) Sexual assault in the first degree, second degree, third degree, and fourth degree as prohibited in §§ 5-14-124 — 5-14-127;
- (19) Incest as prohibited in § 5-26-202;
- (20) Offenses against the family as prohibited in §§ 5-26-303 — 5-26-306; (21) Endangering the welfare of an incompetent person in the first degree, as prohibited in § 5-27-201;
- (22) Endangering the welfare of a minor in the first degree as prohibited in § 5-27-205;
- (23) Permitting the abuse of a minor as prohibited in § 5-27- 221;
- (24) Engaging children in sexually explicit conduct for use in visual or print media, transportation of minors for prohibited sexual conduct, pandering or possessing visual or print medium depicting sexually explicit conduct involving a child, or use of a child or consent to use of a child in a sexual performance by producing, directing, or promoting a sexual performance by a child, as prohibited in §§ 5-27-303 — 5-27-305, 5-27-402, and 5-27-403;



- (25) Computer child pornography as prohibited in § 5-27-603;
  - (26) Computer exploitation of a child in the first degree as prohibited in § 5-27-605;
  - (27) Felony adult abuse as prohibited in § 5-28-103;
  - (28) Theft of property as prohibited in § 5-36-103;
  - (29) Theft by receiving as prohibited in § 5-36-106;
  - (30) Arson as prohibited in § 5-38-301;
  - (31) Burglary as prohibited in § 5-39-201;
  - (32) Felony violation of the Uniform Controlled Substances Act, §§ 5-64-101 — 5-64- 510, as prohibited in the former § 5-64-401, and §§ 5-64- 419 — 5-64-442; (33) Promotion of prostitution in the first degree as prohibited in § 5-70-104; (34) Stalking as prohibited in § 5-71-229;
  - (35) Criminal attempt, criminal complicity, criminal solicitation, or criminal conspiracy, as prohibited in §§ 5-3-201, 5-3-202, 5-3-301, and 5-3-401, to commit any of the offenses listed in this subsection; and
  - (36) All other crimes referenced in this title.
- (b)
- (1) If an individual has been convicted of a crime listed in subsection (a) of this section, a licensing entity may waive disqualification or revocation of a license based on the conviction if a request for a waiver is made by:
    - (A) An affected applicant for a license; or
    - (B) The individual holding a license subject to revocation.
  - (2) A basis upon which a waiver may be granted includes without
  - (3) limitation:
    - (A) The age at which the offense was committed;
    - (B) The circumstances surrounding the offense;
    - (C) The length of time since the offense was committed;
    - (D) Subsequent work history since the offense was committed;
    - (E) Employment references since the offense was committed;
    - (F) Character references since the offense was committed;
    - (G) Relevance of the offense to the occupational license; and
    - (H) Other evidence demonstrating that licensure of the applicant does not pose a threat to the health or safety of the public.
  - (c) If an individual has a valid criminal conviction for an offense that could disqualify the individual from receiving a license, the disqualification shall not be considered for more than five (5) years from the date of conviction or incarceration or on which probation ends, whichever date is the latest, if the individual:

- (A) Was not convicted for committing a violent or sexual offense; and
- (B) Has not been convicted of any other offense during the five-year disqualification period.
- (d) A licensing entity shall not, as a basis upon which a license may be granted or denied:
  - (1) Use vague or generic terms, including without limitation the phrase "moral turpitude" and "good character"; or
  - (2) Consider arrests without a subsequent conviction.
- (e) Due to the serious nature of the offenses, the following shall result in permanent disqualification for licensure:
  - (1) Capital murder as prohibited in § 5-10-101;
  - (2) Murder in the first degree as prohibited in § 5-10-102 and murder in the second degree as prohibited in § 5-10-103;
  - (3) Kidnapping as prohibited in § 5-11-102;
  - (4) Aggravated assault upon a law enforcement officer or an employee of a correctional facility as prohibited in § 5-13-211, if a Class Y felony;
  - (5) Rape as prohibited in § 5-14-103;
  - (6) Sexual extortion as prohibited in § 5-14-113;
  - (7) Sexual assault in the first degree as prohibited in § 5-14-124 and sexual assault in the second degree as prohibited in § 5-14-125;
  - (8) Incest as prohibited in § 5-26-202;
  - (9) Endangering the welfare of an incompetent person in the first degree as prohibited in § 5-27-201;
  - (10) Endangering the welfare of a minor in the first degree as prohibited in § 5-27-205;
  - (11) Adult abuse that constitutes a felony as prohibited in § 5-28-103; and
  - (12) Arson as prohibited in § 5-38-301.
- (f) This chapter does not preclude a licensing entity from taking emergency action against a licensee as authorized under § 25-15-211 for the sake of public health, safety, or welfare. (g) The permanent disqualification for an offense listed in subsection (e) of this section does not apply to an individual who holds a valid license on the effective date of this chapter.

### **Disability Resource Center:**

The University is subject to and endorses both the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973. The Compliance Officer is the General Counsel. If you have need for support because of a disability, contact the Disabilities Resource Center. Early contact with the center will provide a smoother transition in obtaining services.

<https://www.hsu.edu/pages/about/administration/student-affairs-and-student-success/trio-programs/disability-resource-center/>

### **Duplication of materials:**

Students are responsible for preparation of items for use in coursework and in other student-related activities. **Students may not use the Nursing Unit copying machine.** Copy machines for student use on campus are available in Huie Library and Garrison Center. When copies of documents are required, the student is to send them to the designated company to be added to an online database.

## **E-mail:**

Each student has an official HSU individual e-mail address. E-mail will be sent to that address. The student is responsible for forwarding the HSU address to the preferred e-mail address. **E-mail is the official mode of communication between students and faculty and the student is responsible to check email at least once on each day.** Types of communication include but are not limited to inclement weather information, syllabi, content discussion and clarification, reading assignments, sample test questions, and deadline reminders. Computer services can assist students with the process of checking e-mail from home. When e-mail is distributed, the student is responsible for its contents.

## **Emergency Contact in Clinical Courses:**

Faculty and students will have an "emergency contact" plan set up through which emergency messages can travel from faculty to students and from students to faculty before, during, and after a clinical experience day. The clinical faculty supervising the clinical group will develop a plan for such emergencies.

For each clinical lab, the faculty member responsible for the students will develop an emergency call plan, taking into consideration the following:

1. The faculty must know where the student is at all times during the clinical experience.
2. The faculty must know how and where the student could be reached at any time during the clinical experience.
3. An updated phone number (home and emergency) is kept in the Nursing Unit. **It is the student's responsibility to notify the Secretary if the number changes.**
4. Each faculty member will have an up-to-date list of emergencies and contact phone numbers of all students in the clinical course.
5. Students and Faculty should include in their plan some indication that, if the student is more than one half hour late and has not phoned, the emergency numbers will be used.

## **Goals:**

1. Prepare a professional nurse who recognizes and uses resources for nursing and health care in the community.
2. Educate nurses in holistic concepts of humanity, environment, and health. -Prepare professional nurses who understand the role of research and theory to improve nursing and health care.
3. Provide a foundation for advanced study of nursing.

## **Grading of Nursing Courses:**

Because of the integrated theory and practice in the skills, clinical, and theory courses in each semester in nursing, students must earn a "C" or better in all nursing courses and a "satisfactory" in clinical to progress into the nursing courses of the next semester.

The student must schedule a conference with the course faculty whenever the student's progress is compromised, or content mastery is marginal, in nursing coursework.

The following course grading scale will be followed:

A = 90-100,  
B = 80-89,  
C = 70-79,  
D = 60-69,  
F = 59 and below.

A satisfactory/unsatisfactory is received as a clinical grade.

### **Grade reports, Official:**

University policy posts each student's mid-term and final grade report. The policies of the university are followed in the Nursing Unit with regard to reporting and posting of grades in each nursing course.

### **Graduate Competencies/BSN Program Learning Outcomes**

#### **BSN Program Learning Outcomes**

1. Demonstrate responsibility and accountability in the role of the professional nurse.
2. Use clinical reasoning to make decisions regarding nursing care.
3. Manage resources necessary to promote and maintain conditions for optimum health.
4. Apply findings from nursing and healthcare research when planning nursing and health care.
5. Select concepts of professional nursing necessary for effective and efficient client care delivery.

### **Graduate Pin and Pinning Ceremony:**

1. Students graduating in May or December of a given school year are invited to participate in the Annual Spring Pinning Ceremony.
2. Nursing Pins may be worn after the Annual Pinning Ceremony and/or upon the completion of BSN degree requirements.
3. Replacing lost pins can be handled through the distributor. The graduate must present proof of having received the BSN from Henderson for a replacement pin.

### **Graduation Application:**

Nursing students must meet HSU requirements for graduation as stated in the [HSU Catalog](#) for the year of their entry into the Nursing Program.

### **Grievances:** (Academic and Professional)

Individuals initiating a grievance, academic and/or professional, (one student against another student, or by a student against faculty or staff member) should first address the issue with the specific individual. If resolution is not accomplished, then presentation should be made to course faculty, then the Nursing Leadership. If the second discussion fails to resolve the issue, submit a written summary of the issue and prior attempts to resolve the issue to the Nursing Leadership. The Nursing Leadership will review and investigate the grievance as appropriate. If the issue still remains unresolved, the student should follow the Henderson State University grievance policy located on the Registrar's webpage at

<https://www.hsu.edu/pages/about/administration/student-affairs-and-student-success/core-values-of-student-conduct/>

### **HIPAA Guidelines:**

As mandated by the Health Insurance Portability and Accountability Act of 1996, all nursing students must attend the workshop on security of healthcare information and agree to the established safeguards for written, oral, and electronic dissemination of patient information before entry into the clinical area. Signatures of agreement are kept on file in the Nursing Unit and available to all business associates upon request.

### **Insurance, Health:**

Nursing students are vigorously encouraged to maintain health insurance to cover their health care and illness related costs. Coverage at the student's expense is available through the Office of Health Services on the ground level of the Mooney Building. Students who want to take advantage of that coverage can apply through that office.

### **Insurance, Liability:**

All students entering into the first clinical nursing course and thereafter until graduation must have student liability insurance coverage before entering the clinical area for their first experience of the semester. The insurance coverage is handled on a blanket basis (group policy) through the Nursing Unit. Payment for Student liability insurance is made via nursing course fees. A copy of the coverage is available for review in the Nursing Unit.

**NOTE: The group policy does not cover students for part-time work or work during vacations since it applies only while in clinical experiences related to nursing courses. It does not cover students following graduation.**

### **Minor for Nursing Majors:**

The Bachelor of Science degree in Nursing (BSN) requires the major to be in nursing.

- The Department does not offer a minor in nursing.



- The program does not require that students elect a minor.
- Students who wish to earn an additional degree or minor in another discipline must meet the additional requirements for those goals as designated in the [HSU Catalog](#).

### **NCLEX-RN Application for Registered Nursing (RN) licensure: Arkansas State Board of Nursing (ASBN):**

Recommendations for application for RN licensure will be given to only those students eligible as determined by Nursing Unit guidelines and as graduating seniors. The Nursing Leadership and/or Faculty of the Nursing Unit will give the pre-licensure student assistance for licensure application. Students requesting endorsement to take the National Council Licensure Exam (NCLEX-RN) must take the following steps:

1. Complete the on-line forms required for ASBN Licensure application and Criminal Background Check (March).
2. Register with Pearson-Vue (May) to take NCLEX-RN.

The cost of RN licensure, including application and examination fees, is the responsibility of the applicant. **The Registrar's Office sends final transcripts directly to ASBN. The students are encouraged to register with Pearson-Vue (NCLEX) via the web as this process is much faster.**

### **Progression**

Students who do not progress through the nursing curriculum sequence as articulated and are "out of sequence" may or may not be able to return with the same plan of study. University requirements and department requirements are subject to change. This may result in additional course work requirements for BSN degree completion.

### **Recommendations for Employment in Clinical Practice**

Often, faculty members are asked to make recommendations for students who wish to work and earn extra income. Usually, this is a matter of writing a letter or filling out a form from the employing agency and poses no problem for faculty. Students who seek employment and who give a faculty name as a reference should check with the faculty person in advance to insure the faculty member's willingness and availability to provide a positive reference. Students must sign a waiver to release information on file in the nursing office.

### **Repetition of Nursing Courses:**

A student may repeat a nursing course ONCE for a satisfactory final grade ("C" or better). A maximum of two different nursing courses may be repeated due to an unsatisfactory grade ("D" or less) or withdrawal. The only exception to this is in the event of a medical withdrawal when student withdraws from all courses in one semester. Students will provide a letter of medical necessity.

A student who demonstrates **unsafe behavior** (directly endangering the physiological and/or psychosocial well-being of a client) in a nursing clinical course, and on the basis of this receives an unsatisfactory final grade (less than a "C" grade), will not be permitted to repeat that course or continue in the Nursing curriculum sequence.

### **Signature in Clinical Laboratory Agencies:**

When a facility requires that a student's signature appear on the client's medical record, it should be entered:

Student Name (First and last names)  
Henderson State University Nursing Student (HSUNS)

It is the responsibility of the HSU instructor in the clinical area to determine whether a counter signature is required by the facility.

### **Social Media**

HSU Nursing students are expected to comply with the National Council of State Boards of Nursing guidelines found in *The Nurse's Guide to the Use of Social Media* ([https://www.ncsbn.org/NCSBN\\_SocialMedia.pdf](https://www.ncsbn.org/NCSBN_SocialMedia.pdf)) and the American Nurses Association's Principles for Social Networking (*Using Social Media* at [www.NursingWorld.org](http://www.NursingWorld.org)).

In addition, nursing students must recognize that instances of inappropriate use of social media can and do occur, but with awareness and caution, they can avoid inadvertently disclosing confidential, private, or any information about patients.

### **Nursing Students are expected to comply with the following principles:**

1. Do not transmit or place online any individually or community identifiable patient information.
2. Observe ethically prescribed professional patient — nurse boundaries.
3. Understand that patients, colleagues, institutions, and employers may view any social media postings.
4. Take advantage of privacy settings and seek to separate personal and professional information online. Use caution when having online social contact with patients or former patients. Online contact with patients or former patients blurs the distinction between a professional and personal relationship. The fact that a patient may initiate contact with the nurse does not permit the nurse to engage in a personal relationship with the patient.
5. Bring any content that could harm a patient's privacy, rights, or welfare to the attention of appropriate authorities.
6. Participate in developing institutional policies governing online conduct.
7. Participate and pay the Registration fee to attend Nurses Research Day and Nurses' Day at the Capitol.

### **Tips to Avoid Problems:**

1. Remember that standards of professionalism are the same online as in any other circumstance.
2. Do not share or post any information or photos gained through the nurse-patient relationship (even with patient permission).
3. Maintain professional boundaries in the use of electronic media. Online contact with patients blurs this boundary.
4. Do not make disparaging remarks about patients, faculty, staff, fellow students, employers, co-workers or clinical sites, even if they are not identified.
5. Do not take photos or videos of patients on personal devices, including cell phones (even with patient permission).
6. Promptly report a breach of confidentiality or privacy.

## **Student Nurses Association**

The Henderson State University Student Nursing Association (SNA) is the Henderson professional organization of nursing students. The purpose is to aid in the preparation of nursing students for the assumption of professional responsibilities by:

- Providing opportunities for exchange of ideas in an effort to promote high education standards.
- Encouraging participation in organizational activities and meetings to unify nursing students on this campus;
- Encouraging broader involvement in current issues concerning nursing at state and national levels; and
- Providing projects and programs to increase the students' awareness of the importance of their participation in the health care system.

Students who are admitted to the Nursing Program **must join** the National Student Nurses Association at the beginning of their Junior year and maintain membership for the duration of the program.

Pre-nursing students may join the Henderson State University SNA for a nominal fee.

Meetings are held bi-monthly at noon in the Nursing Building. Announcements with date, times and place are posted in the Nursing Building on campus and to declared majors via email.

## **Student Records Access:**

Students have the right to review or obtain a copy of their records. Initial review should occur with a nursing faculty member.

## **Standardized Tests (ATI) IN EFFECT FALL Henderson State University – Nursing Unit ATI Comprehensive Assessment and Review Program (CARP Guidelines)**

1. Students must obtain the benchmarks set for all Content Mastery/ Comprehensive Exits to

proceed through nursing program and graduate successfully. ATI assessments will be incorporated in the following courses:

Semester	Course	ATI Content Exams
<b>J-1</b>	NSG3586 Basic Concepts	Fundamentals of Nursing
		Critical Thinking - Entrance
<b>J-1</b>	NSG3594 Psych/Mental Health	Mental Health
<b>J-2</b>	NSG3626 Adult Health I	Select Focused Adult Med-Surg exams
	NSG3636 Family/Child Nsg.	Maternal-Newborn
		Nursing Care of Children
<b>S-1</b>	NSG4656 Adult Health II	Adult Medical-Surgical
		Pharmacology Exam
	NSG4692 Health Promotion	Nursing Nutrition
<b>S-2</b>	NSG4709 Adult Health III	Comprehensive Predictor Exam
	NSG4714 Community Based Nsg.	Community Health
	NSG4722 Leadership Principles	Leadership & Management
Critical Thinking – Exit		

2. ATI Content Mastery proctored assessments should constitute no more than 10% of course grades.

- A. ATI practice and proctored assessments may count as homework/participation/exam grades.
- B. It is recommended that some class points be assigned to ATI assessments to facilitate student effort.
- C. In classes with more than one ATI content assessment, the combined proctored assessments should not constitute more than 10% of course grades.
- D. Regardless of the points assigned to a Content Mastery Exam, students are expected to reach the benchmark by their second attempt. Should a student not make the benchmark score, they may be allowed to remediate and take a 3<sup>rd</sup> attempt Proctored Content Mastery Exam if all of the following conditions are met:
  - The student must be passing the class with a grade of “C” or better.
  - The student must have made  $\geq$  Level I score by the 2<sup>nd</sup> attempt proctored Content Mastery Exam.
  - The student must have an average of  $\geq$  70% in class didactic exams prior to taking the 3<sup>rd</sup> attempt Proctored Content Mastery Exam.
  - The student must have made the benchmark score for one of the ATI exams in classes with two Content Mastery Exams (if eligible).

The student must complete remediation and arrange to take the 3<sup>rd</sup> attempt Proctored Content Mastery Exam prior to the end of the current semester.

The student must pay for the 3<sup>rd</sup> attempt Proctored Content Mastery Exam prior to taking the exam.

- E. Failure to achieve the benchmark score by the 3<sup>rd</sup> attempt Proctored Content Mastery Exam will result in an automatic course failure, regardless of other didactic grades.
- F. RN-to-BSN Students in courses with Content Mastery exams have the option to:

1. Take the Content Mastery exam as noted in the course syllabus, or
2. Complete an alternate assignment as determined by the course faculty. The alternate assignment should be of equal course points and weight as the Content Mastery exam.

3. Nursing Department Benchmark Scores:

A. Content Mastery Assessments – Level 2

- 1) Achievement of Level 2 normed score equates to 80 - 90% in class assignment grading.
- 2) Achievement of Level 3 normed score equates to 90 - 100% in class assignment grading.

B. RN Comprehensive Predictor – 90% Probability of Passing NCLEX 1) % Probability score is used for class assignment grade.

4. Recommended timing of ATI assessments in nursing courses:

- A. Open first practice assessment Week 8 – 9.
- B. Administer first proctored assessment Week 10 – 11.
- C. Open second practice assessment Week 12 – 13.
- D. Administer second proctored assessment Week 14 – 15.

5. Comprehensive Exit Exam:

The Comprehensive Exit Exam is imbedded in NSG 4709 Adult Health Nursing III. In order to successfully complete this course, students must score a 90% (or better) probability on the Comprehensive Exit Exam. Students will be offered two practice exams and two proctored exams during their last semester. Students who fail to achieve a 90% probability score by the end of the semester will receive an “Incomplete” for the course. In order to convert the course “Incomplete” grade, students must complete and pay for remediation that is approved by the Nursing Leadership. The student must repeat and pay for the ATI proctored exams until the 90% probability score is achieved. At that time, a grade will be assigned to the course.

- Students may participate in Pinning and Commencement ceremonies.
- Students in remediation must pay for each proctored exam individually.



## EXAMS

1. All students are expected to be in attendance and on time for scheduled examinations.
2. The instructor must approve makeup examinations and schedule in advance. Failure of the student to arrange to make up a missed examination will result in a grade of "0" (zero) for that examination. **Exam make up must be scheduled within one week of missing the exam, no exceptions. Failure of the student to arrange to make up a missed examination will result in a grade of zero (0) for that examination.**
3. Pop quizzes will be given at the instructor's discretion in the first 10 minutes of each class. Students arriving late will not be permitted to take these quizzes and will receive a "0" (zero) for the missed quiz.
4. Late arrival to exams is distracting and may not be permitted.
5. Students will not discuss information about the items or answers seen on the exam/test/quiz unless during a formal test review with the course faculty. This includes posting or discussing questions on the internet and social media websites.
6. Test review will be at the discretion of the instructor.

## Substance Abuse Policy:

1. All students must undergo a drug chemical screening prior to final program admission. Students who do not complete submission of their sample for testing by the published deadline on their Admission Letter, will be deemed non-compliant and program offer will be withdrawn. This will result in student dismissal from the program.
2. Students may not be present to clinical under the influence of drugs or alcohol.
  - A. Students suspected of drug/chemical use in clinical will be subject to:
    - (1) The Clinical Agency's "For Cause" policy and testing
    - (2) Students must pay full cost of any testing required by the Clinical Agency's Policy.
  - B. When a faculty member has cause to suspect a student in the clinical setting is chemically impaired, the faculty member has the obligation to request that drug screen studies be conducted at the student's expense, at a location to be determined by faculty. It must be an official chain of custody drug screen and done at the time of suspicion. Students who refuse drug screening will need to meet with a professional standards review committee on campus within three (3) working days of the incident and may not participate in any clinical activity until the professional review committee clears them for reentry to clinical practice. The nursing department will cover expense if results are negative.

3. Students who test positive for drugs/chemicals may not continue in clinical. Course grade will be determined by student's ability to achieve course objectives.
4. Certain clinical agencies require drug testing of students. Such tests may be at student's expense. Failure of students to pass the drug test or refusal to submit to the test may limit the student's ability to meet course expectation.

### **Travel in School Vehicles:**

It is the policy of the University to provide, when possible, transportation for students on special University-related field trips or University-sponsored activities for which the student participation is required or requested. It is, however, the general policy of the University not to provide transportation for nursing students to the clinical laboratories. The University does not have sufficient resources and vehicles to provide transportation to regular field placement and laboratory learning sites associated with courses.

### **Uniforms:**

The wearing of the HSU Nursing Student uniform is restricted to Clinical Laboratory experiences and should be worn only while acting in the capacity of a nursing student.

### **Uniform Tops**

Color: Burgundy/wine (no berry). (see picture below).

Undershirt: Long sleeve or 3/4 length white or black T-shirts may be worn under uniform tops. T-shirts may not have any printing, graphics, or designs.

### **Uniform Pants**

Color: Burgundy/wine (no berry).

Style: Scrub (tied waist), elastic, fly front, or cargo are acceptable.

Length: Pants must be hemmed so that they do not drag on the floor or fray.

### **Uniform Jacket**

**Uniform Jacket** (see picture below)

Color: Burgundy/wine (no berry)

Style: Long Sleeve and should cover uniform top. Should be with zipper no button up jackets

### **Shoes**

Color: Neutral Tones (White, Black, Tan, Navy, or Grey). **NO BRIGHT COLORS.**

Style: Only Solid Material (No Mesh or Cloth). **No open toes or open backs.**

Socks: Neutral Tones (White, Black, Tan, Navy, or Grey). **NO BRIGHT**

COLORS- (Compression socks recommended).

**Clinical Laboratory Uniform Guidelines are as follows:**

1. Uniform is to be laundered following each wearing and should be neat, and free of wrinkles, tears, and spots.
2. Shoes and shoelaces are to be kept clean, polished, and in good repair.
3. Hose or socks are to be washed daily and are to be free of holes/runs.
4. Hair is to be clean and pulled back out of face at all times. If it is necessary to wear pins, combs, or headbands to hold hair in place, they must be inconspicuous. Hair must be secured in a manner that no hair should be dangling in the student's face or into the client's area. No extreme hairstyles or ornaments (ie. large bows, ribbons, barrettes, etc.) are permitted. Only natural hair colors allowed.
5. The only jewelry, which may be worn with the uniform, is: watch with second hand, plain wedding band, and one pair of small stud earrings. If wearing plugs, they must be a solid flesh color skin tone. Professional Nursing Student Association pins may be worn. No other piercings or nose rings will be allowed.
  - Watches should be of simple design and water-proof or water-resistant. Elaborate faces or bands with stones should be avoided to minimize infection control issues and avoid patient harm.
6. Nails should be short enough that they cannot be seen from the insides of the hand. Nails should be groomed with no nail polish or acrylic nails.
7. Name badges are to be worn with the uniform, on the left side of the chest. If lab coats or uniform jackets are worn, the name tag should appear on this coat. Name tags shall be situated so that student's name and picture are right side up.
8. Uniform should be worn only in clinical areas such as healthcare agencies or Skills/Sim Lab.
9. Sweaters should NOT be worn in the clinical areas.
10. A stethoscope, pair of bandage scissors and pen light should be included with uniforms in clinical areas. Hemostats are recommended but not required.
11. Gum chewing is not permitted.
12. Tattoos are addressed per the clinical site policy.

**Uniform Information**

**Uniform Modification**

Maternity: Uniforms will be modifications of the student uniform.

Religious: Modification to the wearing of pants - burgundy colored skirt, length to be at least to the knees, may be worn in lieu of pants. Skirt should be of the same material as regular pants. White hose must be worn with the skirt. Long sleeve tops should be of the same material and style as regular short sleeve tops.

Special Clinical Areas: Under some circumstances there may be a modification for the wearing of the uniform in special clinical areas where the Faculty of the Department of Nursing and/or staff of the clinical facility have indicated such modification. Some clinical laboratory sites, such as Arkansas State Department of Health, have requested that students wear appropriate street attire with a clinical lab coat and name pin. At the discretion of the clinical faculty, such modifications will be made.

**Uniform Brand:** Optional. HSU does not endorse one specific company. Students are free to order/purchase from any company who makes the comparable uniform chosen.

### **Uniform Top:**



### **Uniform Jacket:**



### **Uniform Logo**

- a. The logo must be on uniform jacket as well as the uniform top.
- b. Lettering on the scrub top and Uniform Jacket must be white and should be placed on the **right front** as follows:

**HSU (0.70 inch in Brantford Font)**  
**Nursing Student (Capital Letter is 0.25 Block Font)**

### **Universal Precautions**

Because of the pressing issue to avoid infection as the result of contact from an unknown infected individual, all students should implement the following precautions in the clinical laboratory. Body substance isolation was developed by US Center for Disease Control (CDC) to provide health care personnel with protection from unrecognized infection during all client or equipment contacts. This technique has become known as "Standard Precautions" by the CDC, which provides recommendations for protection of the health care provider.

**The following basic guidelines are for all clients, regardless of diagnosis:**

1. Wear non-sterile or sterile disposable gloves for any contact with blood, body secretions (cerebrospinal fluid, synovial fluid, pleural fluid, peritoneal fluid, pericardial fluid, amniotic fluid, and vaginal secretions); non-intact client skin or mucous membranes; and when handling blood or body fluids that contain visible blood. Universal precautions also apply to feces, nasal secretions, sputum, sweat, tears, urine, and vomitus. The situations that necessitate the use of gloves include:
  - 1.1 When the health care provider has scratches, cuts, or breaks in the skin.
  - 1.2 When performing finger or heel sticks.
  - 1.3 **When a potential** situation exists for the spilling of blood or venipuncture.
  - 1.4 When the care provider is being trained or has limited experience.  
No differences exist in the effectiveness of intact latex or vinyl gloves. Gloves must be changed between clients.
2. Wash hands prior to client contact and immediately before and after gloves are used. Always wash hands immediately and thoroughly following contamination with blood or body fluids. Approved gel products may be used, but hands must be washed after heavily soiled procedures or after using gel products exclusively for several (10) consecutive times.
3. Wear gowns or plastic aprons when performing procedures where splashing of body fluids on clothing is anticipated. Change protective wear between clients.
4. Wear masks, goggles, or face shields to protect the mucous membranes of the mouth, nose, and eyes during procedures when airborne droplets of blood or body fluids are likely to be produced.
5. Dispose of needles and sharps in rigid, puncture-proof containers. Never recap, bend, or break needles by hand. Place containers as close to the areas of use as practically possible.
6. Use resuscitation bags, mouthpieces, and other ventilation devices available to minimize mouth-to-mouth procedures.
7. Refrain from direct client contact or handling equipment contaminated with blood or body

fluids if the student has open wounds or weeping lesions.

### **Writing Style for Papers in Nursing Courses:**

Unless otherwise directed, all papers submitted in nursing courses will be congruent with the most recent edition, American Psychological Association (APA) Publication Manual. Format, spelling and grammar constitutes a portion of the grade for any paper.

The Writing Lab on the first floor of McBrien Hall assists students with papers. The student who uses the writing lab is much more likely to earn full credit for the content of the paper, since numerous errors can be identified with the writing lab consultant and corrected prior to submission. Writing across the curriculum is encouraged at HSU. Accurate and understandable writing is an expected competence of the professional nurse.

### **ADDITIONAL INFORMATION**

National Student Nurses' Association  
45 Main Street, Suite 606  
Brooklyn, NY 11201

Tel: 718-210-0705  
Fax: 718-797-1186  
<http://www.nсна.org>

National League for Nursing  
The Watergate  
2600 Virginia Avenue, NW  
Eighth Floor  
Washington, DC 20037  
Tel: (800) 669-1656  
<http://www.nln.org>

Bureau of Health Professions  
Health Resources and Services Administration  
Rockville, MD. 20857

American Association of Colleges of Nursing  
655 K Street NW, Suite 750  
Washington, DC 20001  
Tel: (202) 887-6791

Arkansas for Nursing  
P.O. Box 250610  
Little Rock, AR 72225  
<http://www.arkansasnursing.com>

[www.discovernursing.com](http://www.discovernursing.com)

## Appendix A

### AMERICAN NURSES ASSOCIATION CODE FOR NURSES

Appendix B

**Applying to the Nursing program**

(See Appendix C for Guidelines & Application for Admission)



All students will be advised by the Academic Advisor before applying to the Nursing Program. Students must be accepted to the University before they will be considered for acceptance into the Nursing sequence. University admission requires official transcripts from all other attended universities be sent directly to the HSU **Admissions** Office. Applications to the Nursing Unit may use unofficial transcripts from all other attended universities. Students (new, transfer and former HSU nursing students) must apply for admission to the HSU nursing program. A new class begins each fall. Applications for the fall class must be returned to the Nursing Unit by February 1st (**First Deadline**) or **March 6th (Second Deadline)**. Applications are located on the HSU Nursing web page. Students may apply to the Nursing program before they have finished all of the required prerequisite courses, but courses must be completed (or be within one semester and first summer term with the exception of Nursing as a Profession) prior to the start of the fall semester.

Admission to the Nursing Program is competitive and based on Nursing GPA in math, social science and science courses, Entrance Exam scores and criteria letter. When all criteria are equal, students who have completed most of their prerequisite courses at HSU will be given precedence on admission.

**APPLICATION FOR ADMISSION  
HSU BACHELOR OF SCIENCE IN NURSING PROGRAM**

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**First Deadline: February 1<sup>st</sup>**

**Second Deadline: March 6<sup>th</sup>**

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Student Name (type or print)	Social Security Number	Date
Home address		City/State/Zip Code
Telephone	E-mail address (HSU e-mail applicable)	

The following criteria <i>must</i> be met prior to submitting admission form. Please check all that apply.	
<input type="checkbox"/>	Must complete the application process to HSU and have received an acceptance letter from Admissions. Former HSU students who have not enrolled in courses at HSU in the past year must reapply for admission.
<input type="checkbox"/>	Must have official transcripts from ALL other colleges evaluated by HSU Transcript Evaluation Office (Academic Advising Center).
<input type="checkbox"/>	Must have completed required nursing general education courses (or be within 1 semester and 1 summer term) with the exception of NSG 2561 Nursing as a Profession.
<input type="checkbox"/>	Must have completed Nursing Entrance Exam—see or call Professional Academic Advisor for dates, time and locations. <u>Attach Printed Scores</u>
<input type="checkbox"/>	Attach Admission Criteria Letter ( <u>no more than one page</u> ) addressing four criteria: * Personal drive to becoming a nurse   * Goals   * Volunteerism   * Leadership activities
<input type="checkbox"/>	Provide letter of good standing from previous nursing program, if applicable.

Intended term of entry into the Nursing Program \_\_\_\_\_

- **All Science and Math courses must be completed with a "C" or better BY THE END OF 1<sup>st</sup> SUMMER TERM (NSG 2573-Basic Skills) Early Start Course August Start**

Is English your first language? \_\_\_\_\_ Yes   \_\_\_\_\_ No  
What language was spoken in your childhood home? \_\_\_\_\_

- **If English is not your first language, you must submit official Test of English as a Foreign Language (TOEFL) scores of at least 61 Internet based. The Henderson State University code number is 6272. A score of 5 on International English Language Testing System (IELTS) is also acceptable. Please attach scores to this application.**

**Return Admission Form and attachments to:**  
**Henderson State University, Nursing Department**  
**1100 Henderson Street, Box 7803**  
**Arkadelphia, AR 71999-0001**

**Notification of acceptance/denial will be mailed within thirty (30) Business days of application deadline.**

**Arkansas law requires applicants for Registered Nurse licensure to submit to criminal background checks 17-87-312. Criminal background checks. 17-3-102. Licensing restrictions based on criminal records. (a) An individual is not eligible to receive or hold a license issued by a licensing entity if that individual has pleaded guilty or nolo contendere to or been found guilty of any of the following offenses by any court.**

**Nursing Advising Checklist**—Meet with Nursing Advisor (date to be announced).

1. Discussed Degree Plan of Study with Nursing Advisor (date to be announced) \_\_\_\_\_
2. Discussed Admission Process (**Mandatory** - Basic Skills - August Interim) \_\_\_\_\_
3. Discussed Demands of Nursing School \_\_\_\_\_
4. Discussed Background Checks and License Eligibility per ACA § 17-87-312 and ACA § 17-3-102 \_\_\_\_\_
5. Discussed Providing Transcripts from ALL previously attended colleges \_\_\_\_\_

I, \_\_\_\_\_ (STUDENT SIGNATURE), request admission into the Henderson State University Nursing Program. I understand that completion of all pre-requisite courses and Nursing GPA of 2.7 or better is required for admission to nursing courses. Nursing GPA consists of the following courses: College Algebra, Biology and Lab, General Chemistry, General Psychology, A & P I and II, Microbiology, Sociology, Nutrition, Oral Communication and Nursing as a Profession. I also verify that all the above information is true.

\_\_\_\_\_  
Nursing Faculty Signature                      Date                      Student Signature                      Date

Name: \_\_\_\_\_    HSU ID # \_\_\_\_\_

**Complete by Academic Advisor**

**Section A:** General Education Courses (quality points = credits x letter grade) [A=4, B=3, C=2, D=1, F=0]

Courses Taken	Credit	College/University Where Course Taken	Semester/Year Course Taken	Letter Grade	Quality Points
*MTH 1243 College Algebra or Quantitative Literacy	3				
*BIO 1013 Gen Biology	3				
*BIO 1021 Biology Lab	1				
*CHM 1034 Gen Chem	4				
PSY 1013 General Psych	3				
*BIO 2174 A & P I	4				
*BIO 2184 A & P II	4				
*BIO 3094 Microbiology	4				
SOC 1013 Sociology	3				
FCS 2103 Nutrition	3				
COM 2013 Oral Comm	3				
NSG 2561 Nsg as Prof	1				
Total Credits		Total Quality Points			
*Nursing GPA [Total Quality Points ÷ Total Credits = Nursing GPA (do not round)] NURSING GPA MUST BE 2.7 OR HIGHER TO QUALIFY FOR ADMISSION <u>Last Attempt Counted for grade calculation.</u>				Nursing GPA	
*Add all Quality Points for Science & Math Courses Completed (1 <sup>st</sup> attempt ONLY)					
<u>Total Section A</u>					
Add Nursing GPA, Add Quality Points Science & Math <u>Last Attempt Counted for grade calculation.</u>					

**Academic Advisor's Signature** \_\_\_\_\_ **Student's Signature** \_\_\_\_\_

**Section B:** Nursing Entrance Exam—See or call Professional Academic Advisor for dates, times, location of entrance exam. Must have completed prior to submitting admission form. (**Will only consider 1<sup>st</sup> score within the past 365 days**).



Science Entrance Exam Score

Reading Entrance Exam Score

Overall Entrance Exam Score

**Section C:** HSU Student Points

5 points for any student who has completed 30 hours at HSU

**Total Section C**

**TOTAL POINTS – SECTIONS A, B and C**

If tie occurs, will revert decision to highest nursing entrance exam scores.

Appendix D

**Readmission**

A nursing student, whose enrollment in the Nursing program has been interrupted for one semester or greater, may seek readmission following the steps below:

1. Seek readmission into Henderson State University (if applicable).
2. **Complete Readmission application to the HSU Nursing Unit during the semester prior to the semester of intended re-entry.** Students are limited to one petition for readmission.
3. If the student's enrollment was interrupted to attend another college, the University's transfer student admission policies also apply for readmission. (See Readmission Policy on Registrar's webpage).

Appendix E  
**GUIDELINES AND APPLICATION FOR RE-ADMISSION  
HSU BACHELOR OF SCIENCE IN NURSING COURSES**

Any student whose enrollment in the nursing program of study that has been interrupted for one

semester or greater may seek readmission to program or clinical courses by following the steps below:

1. Seek readmission to Henderson State University (if applicable). If the student's enrollment was interrupted to attend another college, the University's transfer student admission policies would also apply for readmission.
2. Complete Readmission application to the HSU Nursing Unit during the semester **prior to intended re-entry into the program (February 1<sup>st</sup> for fall re-entry and October 1<sup>st</sup> for spring re-entry).**

**Readmission is limited by space availability and application does not guarantee a return.**

I, \_\_\_\_\_ (YOUR NAME PRINTED OR TYPED), request **READMISSION** into the Henderson State University Nursing Program/clinical courses ( \_\_\_\_\_ ) specify

\_\_\_\_\_  
Signature of Student                  Social Security Number                  Date

\_\_\_\_\_  
Home Address                                  City/State/Zip Code

\_\_\_\_\_  
Telephone    Preferred e-mail address

\_\_\_\_\_  
Intended Term of Re-entry into nursing curriculum

Criteria for re-admission to the Henderson State University Nursing program/clinical courses are as follows:

1. The student must have maintained a cumulative grade point average (GPA) of 2.7 or higher for re-entry into the nursing courses and all pre-and co-requisite courses with a grade of "C" or better.
2. Readmission is competitive based on GPA, overall clinical performance, and reasons for withdrawal/repeat. Students may repeat two (2) courses once per HSU Nursing Unit catalog policy.
3. Notification of provisional re-admission will be mailed or emailed prior to the beginning of pre-registration.
4. **To complete the re-admission process**, the student must meet health and safety requirements that follow:
  1. A full course of Hepatitis B vaccine, or evidence that the student is in progress and on schedule for becoming fully immunized.
  2. A negative TB skin test or a primary care provider's statement of a positive skin test and follow-up appropriate to the student's health status.
  3. Varicella immunization (2 doses) or positive titer
  4. Proof of Tetanus (Tdap) within past 10 years.
  5. CPR (American Heart Association) at the Basic Life Support level for Health Care Providers.
  6. Proof of Measles, Mumps, Rubella immunizations.

7. Influenza immunization at beginning of flu season (date to be determined).
8. Annual Physical Examination signed by Healthcare Provider
9. Annual Background Check and Drug Screen.
10. Current NSNA card.
11. COVID-19 Vaccine as required by clinical sites.

**All documents must be submitted to designated company prior to entering courses.**

**NOTE: We prefer that the TB data, NSNA card, and CPR not expire during the school year (August to May)**

5. Submit a **detailed plan of action for success** with application for readmission.

**Return completed form, transcript and current course schedule to:**

**Chairperson, Nursing Unit  
ATTN: Application for Re-Admission  
Henderson State University  
1100 Henderson Street  
Box 7803  
Arkadelphia, AR 71999-0001**

The Henderson State University Bachelor of Science in Nursing (BSN) Program is accredited by the Commission on Collegiate Nursing Education (CCNE). All interested parties (students, graduates, other parties associated with the BSN Program), may contact the CCNE to express any statement or concern at the following:

**CCNE, 655 K Street NW, Suite 750, Washington, DC 20001, (202) 887-6791**

## **Selective Admission Policy and Procedures**

### **Policy**

The Nursing Unit will solicit applications from pre-nursing students to determine admission to the Nursing Program (four [4] semesters of nursing courses).

Students may apply as follows:

- With the completion of all required prerequisite courses
- Within one (1) semester of completing all required prerequisite courses
- Completion of Prerequisites will occur after the first summer term of the year of applying, except for NSG 2561 Nursing as a Profession

The Nursing Faculty will serve as a Committee-of-a-Whole for this process, and the Chair of the Nursing Academic Standards Committee will preside over the process.

Student selection is based on multiple factors, including (but not limited to):

- Nursing GPA of 2.7 or better that consists of the following courses:  
College Algebra or Quantitative Literacy, General Chemistry, General Psychology, A & P I and II, Microbiology, Sociology, Nutrition, and Oral Communication.
- Number of repeated courses
- Number of math, science, and social science courses that have not been completed
- Nursing Entrance Exam scores
- Maturation and time out of academia
- Interest and aptitude
- Experience in the healthcare field
- Leadership and volunteer activities

### **Prerequisite Course Repeat**

Pre-Nursing students can repeat a nursing prerequisite course for a grade replacement in the Nursing program admission GPA score calculation.



## **Procedure**

1. Students must submit a completed nursing application by the published deadline.
  
2. The candidate information will be compiled onto a spreadsheet, noting:
  - a. Nursing GPA
  - b. Math, science, and social science courses that are not completed
  - c. Nursing Entrance Exam scores
  
3. Nursing Academic Standards Chair will convene a faculty meeting as soon as is conveniently possible following the spreadsheet compilation.
  
4. Faculty will determine if the candidate will gain admission, be placed on the waitlist, or receive a denial letter.
  
5. The Nursing Unit will continue accepting applications until all available seats are filled or the first Monday in March, whichever comes first. The candidates for the second round of applications must meet the admission requirements and follow the same admission process. The second group of applicants will be accepted on a first-come, first-serve basis.
  
6. Should admission candidates decline or forfeit their acceptance by failure to meet admission deadlines, the Chief Academic Nursing Officer, in consultation with faculty will select a new candidate from the Wait Lis.
  - a. The Chief Academic Nursing Officer will be responsible for correspondence and communication with Wait List candidates.

**NURSING UNIT  
STUDENT HANDBOOK ACKNOWLEDGEMENT**

THIS FORM MUST BE COMPLETED AND UPLOADED TO A DESIGNATED COMPANY. IT WILL BECOME PART OF THE STUDENT'S FILE IN THE NURSING UNIT'S ONLINE DATABASE.

I, \_\_\_\_\_,  
(Print your full legal name)

have read the HENDERSON STATE UNIVERSITY (HSU) NURSING UNIT STUDENT HANDBOOK. I know a copy of this handbook with the most recent updates is available on the HSU Nursing Department web page. I will comply with guidelines in the handbook, while I am an HSU Nursing Student (registered in courses with a "NSG" prefix). If I have questions about guidelines in the Student Handbook, I can have any questions answered by my advisor or the chairperson for the nursing department.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
ID Number



**STUDENT ACA §17-87-312 ACKNOWLEDGEMENT**

I, \_\_\_\_\_  
(Print your full legal name)

Acknowledge and have read the Criminal Background Checks – ACA §17-87-312 and Licensing Restrictions Based on Criminal Records ACA §17-3-102 Criminal Background Checks and specific bars to licensure by the Arkansas State Board of Nursing.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
ID Number

## **Acknowledgment of Academic Integrity / Honor Code**

(See full description under Academic Integrity section)

As a student in the Nursing Program at Henderson State University, I am aware of the importance of integrity within my personal, academic, and professional actions. Therefore, I agree to refrain from and /or report all instances of unethical behavior that comes to my knowledge as a student/health care provider. This includes knowledge of acts of cheating (whether initiated or assisted), having access to known exam materials, incivility, or other acts of dishonesty as described in the Henderson State University Academic Integrity Policy and also the Nursing Student Handbook. I am aware that violations of any of the above infractions may result in a recommendation for immediate dismissal from the program.

I, the nursing student, am honor bound to refrain from conduct that would make me less than an honorable person. I, the nursing student, am honor bound to report violations of the honor code committed by myself or by others. I, the nursing student, will foster a community of moral discourse with open dialogue with issues impacting moral integrity (American Nurses, A., 2015).

My signature on any Nursing document, including homework and electronic submission of coursework, submission of all exams and assignments, and my behavior in all settings associated with the Nursing Unit, represents my affirmation of the Honor Code and demonstrates compliance with the Henderson State University Academic Integrity Policy.

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Signature

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Student ID Number

---

Date