**HENDERSON STATE UNIVERSITY NEW COURSE PROPOSAL**

**Submitted to: ☐University Academic Council ☐University Graduate Council ☐Both (double listed classes)**

**Proposal # \_\_\_\_\_\_\_\_\_\_\_\_**

(If submitting multiple proposals)

**Section I. General Information**

**Dept./School Submitting Proposal: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Requested Implementation Date (Semester & Year): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**New Course Subject Prefix & Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

(i.e. GEN 3xx3, ECO 2xx3, etc.)

**Course Credit Hours: \_\_\_**

**Course Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**This proposal will add \_\_\_\_ hour(s) credit to the existing degree requirements.**

**Will this course count toward Liberal Arts Core? Yes\_\_\_ No\_\_\_**

Please Explain: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\*Revised program check sheet must be attached to proposal.**

### Endorsed By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_

**Department Chair/Administrator**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_**

**Dean or Director**

**Section II. Library Information**

**Will additional resources need to be acquired by the library to support this course? \_\_\_\_\_\_**

**If so, list the necessary resources.**

**Librarian’s Comments & Recommendations**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Librarian’s signature**

**Section III. Further Course Details**

*(Statements from departments potentially affected by the proposal must be attached, along with any other supporting material.)*

1. **Course Title and Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
2. **Hours Credit:\_\_\_\_\_\_\_\_**
3. **Repeat Status (Yes or No): \_\_\_\_**

Repeat “Yes” – Each time the course is completed the grade and credit hours will count.

Repeat “No” – Only the last time the course is completed will the grade and credit hours count.

1. **Catalog Description of Proposed Course:**
2. **Course Prerequisites:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*(If Applicable)*

1. **When Course To Be Offered:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
2. **Location Where Course Will Be Offered: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
3. **The following course(s) will be deleted with the implementation of this course (if applicable):**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. **How does this course support the mission of the University?**
2. **What are the student outcomes expected as a result of this course?**
3. **How will you assess whether or not the students are able to do these things? Please list at least two different assessment methods.**

1. **Describe the costs and investments involved in implementing the course. What will its impact on campus resources?**
2. **If this proposal has implications for both undergraduate and graduate versions of a course, please provide an explanation of the differences between learning outcomes at the undergraduate vs. graduate level.**

*Last Revised, February 28 2020 (EWM)*