

Appendix E

VEHICLE INSPECTION CHECKLIST

	Satisfactory	<u>Needs Servicing</u>
1. Tires and Wheels:		
Correct air pressure	<input type="checkbox"/>	<input type="checkbox"/>
Tires free of wear, high and low spots, damage	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Rims free of damage	<input type="checkbox"/>	<input type="checkbox"/>
All lugs present and tight	<input type="checkbox"/>	<input type="checkbox"/>
Properly matched tires	<input type="checkbox"/>	<input type="checkbox"/>
2. Lights:		
Turn on lights – use low beams	<input type="checkbox"/>	<input type="checkbox"/>
Check high beams, left and right turn signals, break lights, and parking lights	<input type="checkbox"/>	<input type="checkbox"/>
3. Brakes:		
Parking brake: apply parking brake with vehicle moving slowly. Vehicle should stop.	<input type="checkbox"/>	<input type="checkbox"/>
Service brake: push brake pedal firmly with vehicle going about 5 miles per hour. Vehicle should stop with no pulling to one side or delayed stopping action.	<input type="checkbox"/>	<input type="checkbox"/>
Test steering with vehicle moving. Steering should be smooth and consistent with no play in the steering wheel.	<input type="checkbox"/>	<input type="checkbox"/>

4.	Emergency Equipment:	Satisfactory	Needs Servicing
	Flags, jack, flares or other warning devices, flashlight, fire extinguisher, wheel blocks, etc. Check to see that supplies are in good working order.	<input type="checkbox"/>	<input type="checkbox"/>
	Spare tire properly inflated	<input type="checkbox"/>	<input type="checkbox"/>
5.	Inside of Vehicle:		
	Check mirrors, windshield wipers, panel gauges, and horn. Adjust seat for comfort. Adjust the mirrors	<input type="checkbox"/>	<input type="checkbox"/>
	Make sure cargo is properly secured	<input type="checkbox"/>	<input type="checkbox"/>
6.	Under Hood:	Satisfactory	Needs Servicing
	Fluid levels: oil, water, brake fluid, window fluid, battery fluid.	<input type="checkbox"/>	<input type="checkbox"/>
	Condition of belts. Look for loose or frayed belts.	<input type="checkbox"/>	<input type="checkbox"/>
	Hoses: check for loose or disconnected hoses.	<input type="checkbox"/>	<input type="checkbox"/>
	Check under vehicle for leaking fluids.	<input type="checkbox"/>	<input type="checkbox"/>